

SNOWSPORT ENGLAND

ARC Meeting
19:30 6 May 2015
Teleconference



Present:

Lloyd Jenkins (LJ)
Tim Fawke (TF)
Mary Calvert (MC)
Peter Heath (PH)
David Manns (DM)

Andrea Grant (AG)
Alan Bullock (AB)
Dermot Flahive (DF)
Steve Lambert (SL)
Karen Conde (KC) joined at 8pm

Minutes:

1. Apologies were received from:

Mike Frith
Taryn Archbold
Richard Lambden

2. Conflict of Interest Declaration

All those present confirmed that there was no change to their conflict of interest declaration.

3. Minutes of Previous Meeting 7 March 2015

These had been signed off and published on 16 March 2015.

4. Action Points and Matters Arising (not on the agenda elsewhere)

The following points from the minutes of the meeting on 7 March 2015 were discussed. The remainder had been completed and were closed off.

4 (4.1) *LJ to circulate course setters policy.* LJ sent the course setters policy document and list to TF and DM and it has now been published. There are some queries regarding this which TF and LJ will liaise over and clarify.

Action: LJ and TF to discuss and clarify

4 (6.1) *LJ/MC to liaise over ARC calendar, confirm with TF and circulate to ARC.* MC had sent a draft to LJ which was circulated to ARC earlier today. DM had some comments on this and would circulate them in the next week. All members were asked to look at the document and circulate any comments by 15 May 2015

Action: All members to circulate comments by 15 May 2015

4.(6.2) *LJ to circulate ARC TOR and defined roles documents to members.* This was circulated to ARC earlier today. All members were asked to send any comments by 15 May 2015 and to confirm that they are happy with their role. Those positions which were unfilled would be advertised.

**Action: All members to confirm they are happy with their role by 15 May
TF/LJ to advertise unfilled roles**

4.(7.1) *AG/TF/DM report on the championship survey at the next meeting.* This was circulated to members earlier today. There had been a low response rate – but those responses did not highlight any problems. There had also been feedback from the coaches and parents.

4.(7.1) *AG to send PH the championship accounts.* These were not yet complete as some items were not coded correctly. PH and AG would complete these as soon as the outstanding information had been submitted.

Action: AG/PH to complete the championship accounts as soon as possible

4 (7.2) *TF check equipment insurance cover.* AB confirmed that the damaged back up timers were already being repaired.

4.(7.2) *MF send an equipment inventory to PH.* PH confirmed that he had sent the list he had of equipment (for insurance purposes) to MF. A check is needed as to whether this list is still accurate and then a decision made as to whether insurance is needed. TF will confirm what is held at Loughborough. MF and LJ to liaise at Manchester GBR races.

**Action: TF to confirm what equipment SSE hold at Loughborough
MF and LJ to discuss overall inventory and whether insurance is needed**

4 (7.3) *TF contact Betony Garner to ask for BSS posts to be forwarded to PH.* PH confirmed this had happened but that he would sift through and only publish relevant posts on Britski.

4 (9) *TF/ all TF to produce a database of registered officials for circulation to ARC for correction/additions.* This had been done. There were a large number of officials not listed. SL reported that there were still some issues with registering as an official using the website. TF said to contact the office. It was emphasised that officials could only be on the list if they registered with SSE and that this would provide them with third party insurance when officiating.

4 (10.1) *TF to contact Lions regarding the race to be held there.* The race has been cancelled.

4 (11.2) *TF to discuss with Home Nations, BSS and TDs and get clarification on TDs' expenses.* TF had done this but still needed to send a letter to all TD's.

Action: TF to send a letter to all TDs regarding expenses

4 (16.1) *AG to discuss allocations of CORs with KC and DF.* These have been allocated for all the SSE events. TF asked if any new CORs were coming through. It was generally agreed that this was important. AB commented that CORs from Club National events should be encouraged to move up to GBR events.

4 (16.4) *LJ to clarify the number of results per indoor slope eligible for seeding.* DM confirmed that the number of results allowed per slope for seeding purposes would be unchanged this year. He would table the topic at the November TD forum.

Action: DM to table at the November TD forum

4(16.5) DM asked if a calendar application had been processed for the Ambition races in Leogang next year. TF and LJ confirmed that this had happened. TF confirmed that he had endorsed these races as well as the Interschools, AngloScottish and Bormio events.

4(16.7) *MC to circulate SSE code of conduct to committee.* This had been circulated and everyone present agreed to be signed up to it. TF did not feel it was necessary for a hard copy of this to be kept. Those not present would be asked if they were prepared to sign up. MC would contact them.

**Action: MC to contact those not present at today's meeting
to sign up to the SSE Officials Code of Conduct.**

5 Communication

TF raised this issue and said there was still a need for improved communications. The Alpine bulletin should go out through multiple channels such as SSE website / Facebook/twitter and weekly bulletin as well as via Britski. Victoria Crampton at SSE would be happy to help. AG asked for access to the SSE website for herself and AB to post articles. DM asked TF to summarise the channels available – what could be sent, to whom and when were the deadlines.

Action TF to summarise communication channels and look into website access for AG/AB

6. Board/SSE Office Update

6.1 The Board are hosting 3 club open days spread across the country. The CRM (customer relationship management) system which SSE uses would be explained and clubs would be told how they could access it. The SSE vision for the future would also be presented.

6.3 TF reported that Susie Moore from the development team had left – but would be replaced. The office team has also changed (Rachel replacing Myra).

6.4 Testing of online course booking system is ongoing.

7. Financial Update

7.1 PH reported that there was little activity in the first quarter apart from Bormio. Some of the expenses for this were still not in so the final accounts could not yet be done. Broadly speaking, the income was in line with the budget but PH would provide an update when the full Bormio costs were known.

Action: PH to provide budget update when Bormio costs finalised

7.2 PH asked for clarification on the Lowland Championships at Landgraaf. Last year, there were extra expenses which had not been put in to the budget. He asked that an accurate budget be in place for this year. TF confirmed that Derek Metters was organising the Championships on behalf of BARSC. However, the SSE online entry system would be used and some officials would also need expenses. PH stated that, if this was the case, a budget was needed.

(KC joined at this point)

AG is race secretary for the Championships and Derek Metters is “fronting” them. (This is because the Championships replaced the BARSC championships when they were set up.) TF agreed that, if SSE were taking any financial risk, a budget needed to be set up. There should be no risk of a loss to SSE. LJ said that the entry fee had not yet been set – Derek Metters could set this to cover expenses.

PH was keen that the expense liability was very clear.

Action: LJ to talk to Derek Metters regarding a budget for the Lowland Championships.

8. BSS/AST Update (ARC Rep – LJ)

8.1 A meeting of AST (alpine speed and telemark committee) took place on 14 April after the ABG (alpine business group) meeting. Tony Traynor (chair of AST) announced that he would not be continuing the ABG. No alternative proposal was put forward and after considerable discussion it had been agreed that the ABG would continue for 4 months – awaiting an alternative proposal. Tony Willis also declined to stay. Dave Edwards had asked them both to reconsider and a general vote was taken by AST. The result was that the ABG will continue with no time limit. It has been restarted and the first meeting is next week.

8.2 The alpine budget has been slightly increased from last year (£193K). The bulk of this (£153K) would support the top athletes at World Cup level – Dave Ryding coached by Tristan Glasse-Davies and supported by Ali Morton as well as Alex Tilley coached by Noel Baxter. This budget has been approved.

8.3 Ian Roberts had raised that potential race organisation changes were in the early stages of review by the TD forum. This principally would apply to BASS races and involve tiered races (with specific associated rules). It would be discussed at the next TD forum.

Action: LJ would circulate further notes after next week’s ABG meeting

9. England Alpine Squad Update

TF reported that the selection process for the BSS development Group, England squad and England U14 athletes was progressing. Letters were going out to the athletes. Between 70 and 100 athletes would be attending the fitness testing in Manchester on the 30th & 31st May.

10. 2015 Summer Race Calendar

KC reported that most of the information was now in for the summer race calendar. Entry numbers were good so far. LJ commented that it was a promising start to the season.

11. 2016 Summer Race Calendar

LJ proposed a working party of KC, DF, AB and LJ to work on next summer's race calendar. PH asked what the timescale would be. He pointed out that if, as planned, the budget was needed for the November Board meeting then the calendar would need to be set well before that. KC agreed that it needed to be set early. Proposals are needed in the next 4 – 6 weeks so that letters can go out to the slopes in July/August for the GBR races. TF will ask Robin Kellen to feed in his views on the calendar for 2016.

**Action: TF to contact Robin Kellen regarding inputting his views
Working party will circulate a report to ARC by the end of June**

12. GBR Series Sponsorship

12.1 TF had obtained sponsorship for the GBR Series from Oxygène Ski and Snowboard School (an instructing academy). SSE will be circulating details of this sponsorship to all members. The Instructing Academy will be offering 2 scholarships worth €6000 per person as well as €3000 towards promotion and trophies for the GBR Series. They hope to attend one of the events.

12.2 KC reported that she had a potential sponsor for the Inter-Regional event.

Action: KC would follow up with this potential sponsorship

13. 2015 Lowland Championships Landgraaf

These were discussed under 7.2. DM added that the minimum penalties needed to be discussed with Derek Metters. There could be one "zero point" race and one "5 point" race.

**Action: LJ to discuss minimum seed point penalties for the
Lowland Championships with Derek Metters**

14. University Affiliations

TF reported that more Universities wanted to affiliate with SSE. The £50 fee for University affiliation did not provide third party insurance for racing. He wondered if there was some way Universities could obtain insurance cover without incurring a large additional charge. After some discussion, it was suggested that Universities might register their race group as a "small club" but have standard University affiliation for the majority of their students.

Action: TF to give this outline to Will McGlynn for him to take forward

15. AOB

15.1 TF reported that Malcolm Erskine had contacted him asking if SSE were interested in running an event in Les Hoches next season when the netting would be up on the Super G piste for the World Cup event. TF had said he was unable to commit SSE but offered to help provide officials and volunteers if Malcolm wanted to consider putting on an event. LJ pointed out that the date would be important. It might be possible in early January on the back of the Scottish slalom and GS races in Les Hoches – but any later would clash with other events.

Action: await further contact from Malcolm Erskine

15.2 AB asked for an A4 poster to be available to be used as a front page for the GBR results giving details of the sponsorship. TF confirmed that this could come from the flyer which Oxygène have been asked to supply.

15.3 KC pointed out that the race day at Gloucester on 20 June (GBR Outdoor 2 & 3) would be very long. The slope would be opening up at 7:30am for an 8:00am start. The day may not finish until 6pm. (A later finish may incur an additional charge from the slope.) She asked that the race bulletin published by Victoria Crampton and on Britski make these timings clear.

**Action: KC to send the race programme to Victoria
Crampton highlighting the important points**

16. Date of next meeting – 10:30 Saturday 1 August 2015 Sportpark, Loughborough

Actions

| Agenda Item | Action for | Action | Due by |
|-------------|------------|--|--------------|
| 4 (4.1) | LJ/TF | To liaise over course setters policy and clarify. | |
| 4 (6.1) | All | All members were asked to look at the draft ARC calendar and circulate comments. | 15 May |
| 4 (6.2) | All | All members were asked to send any comments on the ARC TOR to MC for circulation and to confirm that they are happy with their role. | 15 May |
| 4(6.2) | LJ/TF | To advertise unfilled roles on ARC | After 15 May |
| 4 (7.1) | PH/AG | To complete championship accounts as soon as the outstanding information had been submitted. | |
| 4 (7.2) | MF/LJ/TF | TF to confirm what equipment SSE hold at Loughborough. MF and LJ to discuss overall inventory and whether insurance is needed. | |
| 4 (11.2) | TF | To send a letter to all TDs regarding expenses | |
| 4 (16.4) | DM | To table at November TD forum the number of races allowed per slope for seeding purposes. | |
| 4 (16.7) | MC | To contact those not present at today's meeting to sign up to the SSE Officials Code of Conduct. | |
| 5 | TF | To summarise communication channels and look into website access for AG/AB | |
| 7.1 | PH | To provide budget update when Bormio costs finalised | |
| 7.2 | LJ | To talk to Derek Metters regarding a budget for the Lowland Championships. | |
| 8.3 | LJ | To circulate notes following the next ABG meeting | End of May |
| 11 | TF | To contact Robin Kellen regarding dates for Welsh races in 2016 | |
| 11 | KC/DF/LJ | To circulate a report on the summer 2016 race programme to ARC. | End of June |
| 12.2 | KC | To follow up potential sponsor for Inter-Regional event | |
| 13 | LJ | To discuss minimum penalties for the Lowland Championships with Derek Metters | |
| 14 | TF | To give outline of proposed University Race Club affiliation to Will McGlynn for him to take forward | |
| 15.1 | - | Await further contact from Malcolm Erskine | |
| 15.3 | KC | To send the GBR Outdoor 2&3 race programme to Victoria Crampton highlighting the important points | |