

SNOWSPORT ENGLAND

Alpine Committee Meeting

Sunday 5 March 2017 at 11:00 am

Sportpark, Loughborough



Present:

Bryan Thomas – Joint Chair (BT)
Lloyd Jenkins – Joint Chair (LJ)
Mary Calvert (MC)
Karen Conde (KC)
Mike Frith (MF)

Peter Heath (PH)
David Manns (DM)
Nigel Vincent (NV)
Victoria Crampton (VC)

1. Apologies

Elly Cockcroft (EC)
Alison Eyre (AE)
Andrea Grant (AG)
Ian Roberts (IR)
Chris Shelley (CS) - report received ([Appendix 1](#))
Paul Telling (PT)

2. Declaration of Interests

There were no changes to declarations of interest.

3. Minutes from previous meeting

These had previously been agreed and published on 22 December 2016.

4. Action points from previous meeting not on agenda elsewhere

4.1 2 portable PA systems have been identified at a cost of just under £400. They are being ordered. They will be available for hire at events in the same way as back up timing kit and bibs. The hire charge for this is £10.

Action: BT to confirm when portable PAs are available

4.2 The current disciplinary document is online. It will be reviewed by the Board as part of the review of the Articles of Snowsport England. These will be released for general review in advance of the AGM in May. It was noted that doping would be dealt with in a separate document.

PH asked that, as part of the overall review, facilities for non-registered racers to sign day registration forms online should be made. He expressed concern that currently many of these racers did not complete the necessary forms.

Action: MC to ask Tim Fawke to look into online day registration for events

4.3 It was confirmed that only members of HNGB registered clubs or individual members of Snowsport England are eligible to enter competitions and are covered by the SSE insurance. This includes team competitions. BARSC only club members are not eligible. There should be a set list of eligible clubs associated with the online entry system which prevents members of non-registered clubs entering. (Non-registered individuals are allowed to enter some events but need to complete day registration forms.) This will be dealt with when the new entry system and new database are up and running.

4.4 LJ has spoken to Jo Ryding (who is a coach at Castleford) regarding a course setters course being held there. He confirmed that she is organising a date for May 2017.

Action: LJ to confirm date for course setters course once it is known

5. Finance

PH reported that the alpine budget had been prepared in November 2016 and approved by the Board in January 2017. The head office service charges were the same as the previous year. The Board have confirmed that entry fees for 2017 will be unchanged. The fees will be reviewed again for 2018. PH will circulate a summary of the final 2016 accounts to the Alpine Committee.

Action: PH to circulate summary of 2016 accounts to the Alpine Committee

The accounts for the 2017 Alpine Championships at Bormio will be confirmed once all the expenses have been submitted. BT expressed concern that it has not yet been possible to obtain a major sponsor for the event. There may be some help available from the local tourist board in Bormio. TF is exploring this. VC confirmed that she was working on sponsorship as a high priority and would welcome any suggestions as to who else she should approach. A video is being produced of the Championships which will highlight possible sponsorship opportunities.

6. Report on Bormio

DM submitted a written report (**Appendix 2**) on the 2017 Championships. BT gave a vote of thanks to the organising committee and all the volunteers who made this event such a great success.

MF asked whether there were any equipment items which needed replacement (bibs, drills etc). DM agreed to pass on details of any items once the full team debrief has taken place. VC is looking into the general purchase of race bibs with a view to having them available for regions to borrow.

Action: DM to let MF know of any equipment which needs replacement

It was suggested that a social event be held for parents and supporters during the championships. It was felt that, especially for those not attached to a club, this could help them feel more part of the event.

Action: DM to discuss a social event for parents/supporters at Bormio with AG and Tim Fawke

PH asked for feedback on use of the online race entry system (both from entrants and race secretaries) for the winter events. Some feedback has already been received.

Action: DM to discuss online entry system with AG and feed back to PH

NV asked about succession planning for the Alpine Championships race organising committee. DM confirmed that he had agreed to continue for the next 3 years. BT asked that there should be shadowing of the current team so that others can take over in the future.

7. Sponsorship for the 2017 summer season

BT/VC confirmed that a sponsorship contract had been signed between SSE and the British Ski Academy (BSA) to support the 2017 GBR race series. VC is liaising with Malcolm Erskine. It is currently a one year contract with a view to being extended to 3 years.

All sponsorship is being coordinated through VC. She is looking at separate sponsors for the All England Championships. MF expressed concerns that some slopes were allowing firms to set up stands at events without having a specific sponsorship agreement. VC will look into this.

Action: VC to check on attendance at events by non-sponsoring companies

8. 2017 Calendar

KC reported that there were still a few CORs to be identified but otherwise the calendar for 2017 was set.

Lions have asked to hold an indoor CN at Castleford on 4 June. This will clash with the Snowsport South CN at Southampton. It was not felt that many racers would be affected by this clash and so a decision was made to allow the event. MC asked that if, in the future, indoor and outdoor CNs are

allowed to clash, the CN Series Trophy rules be reviewed. It might be appropriate to consider whether the series trophy should just be awarded for the outdoor races.

MF reported that there were ongoing issues with the snow quality at Chill Factore. There have been no training sessions there since the new snow was laid down. This puts into doubt the races scheduled on 22/23 April and 6/7 May. VC will be meeting with Chill Factore next week and will raise concerns about the early races. An urgent decision is needed whether they can go ahead or not. LJ will also discuss this with Robin Kellen.

Action: VC to discuss concerns about snow quality with Chill Factore
Action: LJ to discuss problems re:Chill Factore snow with Robin Kellen

Post meeting note: Chill Factore have been contacted and have confirmed that they are confident the snow will be suitable for the scheduled races.

PH will start to open entries for the dry slope season for those events where the entry fee has been set. (He is awaiting details from Pendle.) He will await further information before opening entries for Chill Factore.

Action: PH to start opening entries for dry slope season

9. Progress of Calendar Planning Group for 2018

NV gave a summary of the initial phase of the calendar review. A general wish had been expressed to increase the amount of slope time at events – and to perhaps include different types of event. He will put this together into a more formal document by the end of March. This will be circulated to the Alpine Committee and discussed with coaches at the coaches' conference.

The HNGBs need to work out an overall structure to provide progression through the different levels of racing. This will need to be put to the TD Forum.

Action: NV to produce document on the race review by end March 2017

10. Officials Training

10.1 IR was unable to attend the meeting but had submitted a draft document for the Snowsport England Alpine Race Official Development and Accreditation Programme (**Appendix 3**) to the committee. This was unanimously accepted and IR thanked.

For the document to be adopted, the current Race Manual will need to have some sections removed and the new document inserted. DM will do this.

Action: DM to incorporate new officials' training document into Race Manual

The officials' database is currently held in manual Excel format. IR is continuing to update this and is adding course setter data as available. LJ said he had further course setter data. He will update the current list and send it to IR.

Action: LJ to update course setter list and forward it to IR

10.2 **Level 1 Online Course** IR and Ryan Grewcock have continued to liaise over the level 1 online course. It will be produced by an external company. LJ asked that the FIS gate judging files be incorporated. He will forward them to IR and Ryan Grewcock.

Action: LJ to forward FIS gate judging files to IR and Ryan Grewcock for inclusion in level 1 online course

10.3 **Officials' Update Day** A full discussion on this was postponed until the next meeting. Consideration will be needed of the reasons for an update, what incentives there would be to encourage officials to attend and whether attendance would be a prerequisite of recertification. It was felt that, ideally, the update day would take place just before the start of the summer season. NV suggested this might be a course aimed at races held on UK slopes.

Action: MC to add officials' update day to the agenda for the next meeting

10.4 DM confirmed that the next level 2 course is scheduled for 25/26 November at Sportpark. IR will lead on this.

Action: IR to write notice for November level 2 officials' course

11. Progress on review of Course Setting Policy

PT had presented a document on this to the September Alpine Strategy and Planning meeting. It now needed to be taken forward. This must be done jointly with the coaching group. LJ agreed to update the current document incorporating PT's suggestions. He will distribute this to the committee for discussion at the next meeting so that it can then be taken forward to the coaches.

Action: LJ to update existing course setters policy using PT's suggestion from Sept 2016

Action: LJ to distribute the updated document to the committee for the next meeting

12. AOB

12.1 NV asked if the chief of calcs could be added to the race calendar. This would enable Peter Calvert to offer live timing to each race. DM agreed to add this to the version on www.gbski.com. DM confirmed that he was keen to move forward with live timing for events. BSS will be linking with FIS live timing for FIS events but DM said that www.skireresults.co.uk would need to be used for the UK races.

Action: DM to add chief of calcs to race calendar on www.gbski.com

12.2 BT confirmed that the ASPC and AEC were merged and would be known as the Alpine Committee. Ideally this would have ~10 members (with only one Board member). There would be 2 sub-committees associated with it. The Alpine Squad and Dryslope Ambassador group (ASDA) detailed in appendix 1 and the Calendar Planning group. Chris Shelley would report back to the Alpine Committee for the first and Nigel Vincent for the second. PH emphasised the need for the sub-committees to communicate closely with the main committee and to provide written reports for meetings.

BT and MC would produce a draft of the terms of reference and individual job descriptions of those on the new committee for the next meeting.

Action: BT/MC to produce draft terms of reference and job descriptions for the new Alpine Committee

12.3 BT reported that the SSE grant from Sport England had now been confirmed. It is less than had been hoped for and will gradually decrease over the next four years. He emphasised the need for SSE to increase its income itself and stressed the need to consider commercial elements for all events. VC has been working hard on developing sponsorship.

12.4 DM reported that Ravens are organising a club race at Silksworth on 28 May and have asked for this to be a 5 point penalty race (as it will be a 2 run race with both runs to count). This fits in with the current seeding regulations. It was agreed that the 5 point penalty would be allowed for 2017 but that a review of the seeding regulations for races needed to be carried out.

Action: DM to produce a review of the seeding regulations for UK based races for the next meeting

12.5 DM reported that TD claims for expenses at artificial slope events were being brought into line with those at BASS events. TDs would now also be able to claim a per diem amount of £20 for out of pocket expenses on each day of the event and the days of travel to and from. The effect of this increase will need to be reviewed at the end of the season to consider whether the charge per racer for Club National events also needs to be increased.

Action: MC to add CN charge per racer to agenda for November meeting

**The date for the next meeting was set for
11:00am on Saturday 22 July 2017 at Sportpark.**

ACTIONS

4.1	BT	to confirm when portable PAs are available	
4.2	MC	to ask Tim Fawke to look into online day registration for events	
4.4	LJ	to confirm date for course setters course once it is known	
5	PH	to circulate summary of 2016 accounts to the Alpine Committee	
6	DM	to let MF know of any equipment which needs replacement	
6	DM	to discuss a social event for parents/supporters at Bormio with AG and Tim Fawke	
6	DM	to discuss online entry system with AG and feed back to PH	
7	VC	to check on attendance at events by non-sponsorship companies	
8	VC	to discuss concerns about snow quality with Chill Factore	
8	LJ	to discuss problems re:Chill Factore snow with Robin Kellen	
8	PH	to start opening entries for dry slope season	
9	NV	to produce document on the race review by end March 2017	
10.1	DM	to incorporate new officials' training document into Race Manual	
10.1	LJ	to update course setter list and forward it to IR	
10.2	LJ	to forward FIS gate judging files to IR and Ryan Grewcock for inclusion in level 1 online course	
10.3	MC	to add officials' update day to the agenda for the next meeting	
10.4	IR	to write notice for November level 2 officials' course	
11	LJ	to update existing course setters policy using PT's suggestion from Sept 2016	
11	LJ	to distribute the updated document to the committee for the next meeting	
12.1	DM	to add chief of calcs to race calendar on www.gbski.com	
12.2	BT/MC	to produce draft terms of reference and job descriptions for the new Alpine Committee	
12.4	DM	to produce a review of the seeding regulations for UK based races for the next meeting	
12.5	MC	to add CN charge per racer to agenda for November meeting	

Appendix 1

Summary: Snowsport England ASDA (Alpine Squad and Dryslope Ambassador) Committee

The committee was formed in December 2016 to manage SSE's Alpine Squad and Dryslope Ambassador programmes. By constituting a committee to run these programmes, it is hoped that they can become more sustainable and coordinate more closely with the SSE office and other SSE committees.

The committee is chaired by SSE director Alison Eyre and its members and their roles are:

Chair	Alison Eyre
Talent officer	Ian Findlay Strategy & policies
Squad Manager/Head Coach	Vacant - Performance knowledge and input into strategy and weekend design
Alpine Committee link	Chris Shelley - Link to Alpine Committee
Dryslope Ambassadors	Gareth Case - oversees Dryslope Ambassadors
Logistic Support	Gillian Poth - Help provide logistic support & link with office on bookings
Office support	Claire Pennell
CEO	Tim Fawke

Initial work has been largely focused on the practicalities surrounding the 3 Alpine squad weekends due to be held over the summer. The transition in management of these has meant that we were behind in booking venues and organising the programmes for each day. This has now all been largely completed, and the three venues, fitness professionals, and other contributors have now all been booked.

The next major piece of practical work will be at the end of the Alpine season, when the selection letters need to be prepared and sent out.

One major current omission from the committee is for a Head Coach. This role is essential to provide coaching input to the committee to ensure the weekends reflect best coaching practice and are complimentary to the coaching that most athletes undertake, but also to provide a communications channel between the committee and the coaching community. Closing date for applications was the end of February, and Tim is managing this process.

An initial review of selection policy has been performed, but with all the criteria published there is little that can be changed for the forthcoming year. A more detailed review can be held over the summer for next year's selection policy. There are unlikely to be major changes to policy, but, for example, issues over whether and how the fitness test should be assessed and whether it should be a pass/fail test need to be agreed.

On the Dryslope front, the first year of the Ambassador scheme was largely well received, and over the summer the committee will look at ways to develop and improve it. Discussions around holding specific events for the Ambassadors, and also extending invites beyond the current age range are all to be discussed.

Overall the first initial working of the committee have gone well. Regular conference calls have been well attended and contributions have been positive and constructive.

Chris Shelley, 1st March 2017

Appendix 2



Snowsport England English Alpine Championships Report to Alpine Committee March 2017



Resort

The support from the resort this year was better than ever. It was for example a welcome surprise to arrive in the town and see so many banners up welcoming people to the Championships, and then to make our first hill visits and find that almost all the safety netting was already in place.

Apart from a small breakdown in communication which meant that the 'late shift' on the mountain cleared away some of the kit that had been put out ready for the Kombi race, we generally found everything was in place where and when required, thus avoiding the embarrassing delays we suffered last year.

Snow conditions were about what we have come to expect from a resort that is not blessed with a huge annual snowfall. Snow depth on the race pistes is never particularly good, but we were fortunate not to have to use the petrol drill too often when course setting this year.

Team

The team this year was as usual largely composed of experienced people from previous competitions, but it was good to be able to welcome several new faces to the team. The role allocation was more varied than in previous years, helping to spread the knowledge around. With one additional person on the 'hill team' it was also possible to programme in several instances of shadowing and mentoring to further enhance development.

As is often the case with a group of people pushed together into a stressful environment there were challenges along the way, and some points to bear in mind when putting together the team for future years, but generally the feedback from the team was very positive.

We did have some issues with acquiring 'in resort' volunteers for ancillary roles such as provisional times board and start/finish marshals; disappointing when clubs know these roles need to be filled by volunteers otherwise it drives up our costs, and if the jobs are shared out across the clubs the burden is not great. The suspicion is that the coaches attending Team Captains' Meetings are not coming prepared with names of possible volunteers, something that we may need to approach in a more structured way in future.

A different hotel was used this year, as our previous base was no longer providing a half board service and was thus unable to accommodate us. As it turned out, the Ambassador was at least as

good as the Olimpia in terms of general facilities, is slightly nearer to the Race Office and uplift, and the number of rooms meant that we were the only occupants. It is intended that the same hotel is used next year, albeit with some prior discussion about 'tuning' the menu to be closer to our needs as it could only be classed as 'adequate'.

Travel between UK and resort could have been a little easier, flight timings meant a very early start for one group and a very late arrival for another, and a very early start for the return leg. However, we are at the mercy of airline timetables so there is little that can be done about this.

Race Programme

The GBR programme this year opened with the U10/12 GS at the request of some coaches who were bringing U16 racers from races elsewhere in Europe, thus giving the older children an extra recovery day before their races started. The U10/12 Kombi was again a success, although the course could perhaps have been a little easier as we 'lost' a few on each run. The week finished off with two days of Super-G racing for U14/16, well received by competitors and coaches alike as there are still relatively few SG opportunities on the calendar.

The parallel slalom was again well supported, with Glasgow Ski Racing coming out on top after some very competitive racing. We are already receiving feedback about how this particular race could be improved next time round.

On the FIS side the main change was to pair up the events by type rather than open with both NJR races as we've done in the past. This change, together with the positioning of the GS races at the end of the week, almost removed the need for the course crews to be shuttling gates to-and-fro between the two hills, and everything seemed to run very well.

Our FIS TD Wilfred Bereiter – a familiar face to many of us – was extremely complementary about the organisation:

"I would like to congratulate you and your team for the races we did together. These races have been the best we ever did together. Of course, the weather helped a lot, but the organisation in the office and on the race track have been outstanding. I really see a lot of ok doing this important work, all of you had been number one this week. It was calm, all the problems solved with no stress, all the meetings lead like on the world cup and I could see the joy all of you had in this event."

Entries

These are approximate entry numbers taken from start lists, the number for Children is fairly accurate but the FIS entries tended to vary race-by-race, but these should be reasonably close to the final figures:-

	M	F	
U10/12	59	55	114
U14	60	41	101
U16	63	40	103
FIS	110	60	170
Totals	242	196	438

These figures were above expectation for U10/12 (by around 30), below for U14/16 (by around 15) and pretty much on target for FIS.

It was good to see some quite serious competition, particularly in some of the FIS races with the top 15 stuffed with some decent seed points. It was interesting to see Ivica Kostelic on the start list for a couple of our races early in the week, showing how a more 'mature' racer on the point of retirement can still put on a good show.

FIS entry fees

We were asked on more than one occasion whether we were charging for non-British entries to the FIS races. This topic has been discussed before, but in the absence of a consistent approach across all British-run races and perhaps some reciprocal agreements with certain nations, it is not something that any individual race organisation is going to start doing on their own. Food for thought for next season perhaps?

Online entry system

The need for a small number of enhancements to the online entry system came to light, these can be discussed separately but hopefully should not require substantial effort to implement.

Finance

Performance against 2017 budget

The accounts have yet to be finalised as some team expenses have yet to be submitted, and some payments have yet to work their way through the system. Some costs have naturally increased, and the shift in exchange rates have not helped the situation. However, it is currently expected that the event will be reasonably close to the surplus predicted by the budget.

Financial support

The ROC met with representatives of the Tourist Office while in resort, to discuss the possibility of a direct financial contribution for future competitions under their 'Community' programme that supports sporting events in the area.

The process is somewhat protracted, involving submitting an application form along with relevant supporting material, after which their Commission meets in the Autumn to consider applications for the next year. This is not ideal timing for us as we would by then have most of the planning in place and have relatively little time to react to a sudden availability of funds, but it is certainly worth the attempt.

For example, it is understood that an annual two- or three-day cycling event already receives €15,000 of financial support under this programme, so it is not unrealistic to expect that if we were successful with our application then this could yield a significant sum. The challenge then would be to work out how best this would be used.

There is also an indication that the same application could also be submitted to a 'comune di montagna' that is separate from the local town/provincial commission, with the possibility of direct financial support from there as well.

2018 and beyond

Dates for 2018 have been agreed with the resort, the same week as this year (around 11-16 February). This should match the half-term dates for most schools, unlike this year where dates were divided between two adjacent weeks. From the entry numbers, it seems unlikely that this split caused any significant issues for us, but it will be good to maximise our chances of maintaining high attendance.

Some alterations to the race programme will be needed as our race week clashes with 'Carnivale' as it did in 2015, and we have already been asked to move some races across town to the Adler piste as we did before. There are logistical challenges in arranging this in terms of transportation and other factors, so we are likely to resist a wholesale move of half the competition across town, particularly as the slope only has FIS homologation for Slalom. The resort will also need to put more work into preparing the Adler piste to a higher standard than last time, it is an area that is enormously under-used in normal circumstances so there isn't as much effort expended on this slope as is done on the main hill.

Succession planning is always an issue, and this year is no exception. No obvious candidates to take over any major roles have presented themselves, so for the moment at least it is intended that the same ROC will be in place for 2018. Our work of documenting the ROC process continues.

English Alpine Championships

Race Organising Committee

Tim Fawke, Andrea Grant, David Manns

27-Feb-2017

Appendix 3

SNOWSPORT ENGLAND ALPINE RACE OFFICIAL DEVELOPMENT AND ACCREDITATION PROGRAMME

1. Snowsport England (SSE) develops and accredits alpine ski racing officials at Level 1 and Level 2. Development is by means of a mixture of formal course and experience in a variety of roles.
2. Level 1 Officials will be able to undertake foundation roles at a race event. Level 2 Officials will be able to undertake key management roles at a race event.
3. Accreditation as an official at a given level will result in the issue of an appropriate certificate by SSE and inclusion of the accredited individual on the SSE Officials' database. Accreditation criteria are laid out in this document; however, to count towards accreditation, the vast majority of experience in roles must be gained at British Calendar events (ie CN, GBR, National Championship or equivalent events indoor or outdoor on artificial surfaces, or on Scottish or European Alpine snow).
4. Beyond Level 2, SSE may nominate suitable individuals to the GBR TD Forum to be developed as Technical Delegates in accordance with BCR Book VII.

LEVEL 1 ALPINE RACE OFFICIAL

Pre-Requisites

5. Be registered with SSE as an official. Registration is carried out on-line and is free of charge. By registering as a Race Official, individuals accept that their details will be included in the database and may be made available to Race Organisers.
6. Be aged 16 years or over.

Requirements

7. To become accredited as a Level 1 Official an individual must have:
 - a. Completed a SSE Race Official Level 1 course, either on-line or classroom-based, in the 2 years preceding the date of accreditation.
 - b. Acted as a gate judge on at least two occasions
 - c. Undertaken at least two of the following roles:
Starter / Chief of course / Backup timer / Start marshal / Finish marshal / Assistant chief gate judge / Chief of timing / Timing Assistant
 - d. Kept an accurate record of all Race Officials duties carried out. The record may be in any format but must specify the date and title of the event, Chief of Race or TD name, and role(s) undertaken at that event.
 - e. Informed the Chief of Race or TD that they are working towards Level 1 accreditation so that mention may be made in the post-race report.
8. Each Chief of Race is required to submit a comprehensive list of officials to the SSE Office after each race. Each TD is required to mention the performance of officials seeking accreditation in the TD Report on a race
9. It is anticipated that no more than 2 years will elapse between completion of the Level 1 Course and achievement of accreditation.
10. It is feasible that documented prior experience can be taken into account to achieve accreditation. Each case will be treated on individual merit and individuals wishing to have prior experience taken into consideration should, in the first place, contact the Alpine Committee member responsible for Officials' Training. If necessary, that member will consult other members to arrive at a decision.

Accreditation

11. Having met the criteria outlined above, the Race Official is to forward to the Alpine Committee member responsible for Officials' Training:
 - a. Copy of the Level 1 Course completion certificate.
 - b. Copy of the record of roles undertaken.

12. The Alpine Committee member will review the documentation and, if appropriate, approve accreditation as a Level 1 Official and arrange for the issue a certificate of accreditation. The committee member is also to update the SSE database of officials.

Revalidation Requirements

13. Remain active and registered as a race official and officiate at least once per year. Failure to undertake a role at least once in 2 consecutive years will result in removal of accreditation.

LEVEL 2 ALPINE RACE OFFICIAL

Pre-Requisites

14. Be registered with SSE as an official. Registration is carried out on-line and is free of charge. By registering as a Race Official, individuals accept that their details will be included in the database and may be made available to Race Organisers.

15. Be aged 16 years or over.

Requirements

16. To become accredited as a Level 2 Official an individual must have:

Essential:

- a. Attended the SSE Race Official Level 2 course in the 2 years preceding the date of accreditation.
- b. Kept an accurate record of all Race Official duties carried out. The record may be in any format but must specify the date and title of the event, Chief of Race or TD name, and role(s) undertaken at that event.
- c. Acted as a gate judge on at least four occasions
- d. Undertaken at least four of the following roles:
Chief of race / Referee / Start referee / Finish referee / Chief Gate Judge/ Assistant to Chief of Timing & Calculations
- e. Have informed the Chief of Race or TD that they are working towards Level 2 accreditation so that mention may be made in the post-race report.
- f. Satisfactorily answered 3 scenario questions asked by a TD. The assessor will be provided with a standard set of questions from which to choose.

Desirable:

- g. Qualified as a Level 1 Official
- h. Ideally, some experience of ski racing as an official, coach or racer

17. Each Chief of Race is required to submit a comprehensive list of officials to the SSE Office after each race. Each TD is required to mention the performance of officials seeking accreditation in the TD Report on a race.

18. It is anticipated that no more than 2 years will elapse between attendance at the Level 2 Course and completion of accreditation.

19. It is feasible that documented prior experience can be taken into account to achieve accreditation. Each case will be treated on individual merit and individuals wishing to have prior experience taken into consideration should, in the first place, contact the Alpine Committee member responsible for Officials' Training. If necessary, that member will consult other members to arrive at a decision.

Accreditation

20. Having met the criteria outlined above, the Race Official is to forward to the Alpine Committee member responsible for Officials' Training:

- a. Copy of the Level 2 Course completion certificate.
- b. Copy of the record of roles undertaken.

21. The Alpine Committee member will review the documentation and, if appropriate, approve accreditation as a Level 2 Official and arrange for the issue a certificate of accreditation. The member is also to update the SSE database of officials.

Revalidation Requirements

Essential:

22. Remain active and registered as a race official and officiate at least once per year. Failure to undertake a role at least once in 2 consecutive years will result in removal of accreditation.

Desirable:

23. Attend the GBR Race Officials' Seminar at least once every 2 years. Attendance is to be noted in record of roles undertaken.

RECORDS

24. A central database will be kept of all those who have attended a Race Officials Course and have been accredited at either Level 1 or 2. By registering as a Race Official, individuals accept that their name will be included in the database and may be made available to Race Organisers.

APPENDICES:

- A. Responsibilities
- B. Accreditation Flowcharts

SNOWSPORT ENGLAND ALPINE RACE OFFICIAL DEVELOPMENT AND ACCREDITATION PROGRAMME

RESPONSIBILITIES

SNOWSPORT ENGLAND

1. Snowsport England is responsible for:
 - a. Registering individuals as Race Officials
 - b. Maintaining a database of Race Officials
 - c. Printing and storing:
 - i. Level 1 and Level 2 Course Completion Certificates
 - ii. Level 1 and 2 Accreditation Certificates
 - d. Issuing certificates as directed by the Alpine Committee member responsible for Race Officials' Training

SNOWSPORT ENGLAND ALPINE COMMITTEE

2. Snowsport England Alpine Committee is responsible for:
 - a. Putting in place a policy for the training and accreditation of Race Officials
 - b. Periodically reviewing that policy
 - c. Managing the Race Officials accreditation programme
 - d. Approving the issue of:
 - i. Level 1 and Level 2 Course Completion Certificates
 - ii. Level 1 and 2 Accreditation Certificates
 - e. Removing accreditation should a Race Official fail to revalidate as outlined in the policy
 - f. Keeping the Race Officials database up to date
 - g. Co-ordinating inputs from Chiefs of Race and TDs
 - h. Providing a list of scenario questions for TDs to use in assessing Level 2 officials

RACE OFFICIALS

3. Race Officials are responsible for:
 - a. Registering as such with SSE
 - b. Undertaking training as outlined in the SSE policy
 - c. Undertaking race official roles appropriate to their status.
 - d. Keeping an accurate record of all Race Official duties carried out. The record may be in any format but must specify the date and title of the event, Chief of Race or TD name, and role(s) undertaken at that event.
 - e. Submitting a request for accreditation in accordance with the SSE policy
 - f. Revalidating as an Official in accordance with the SSE policy

CHIEFS OF RACE

4. Chiefs of Race are responsible for:
 - a. Providing opportunities for Race Officials to undertake roles
 - b. Submitting to the Alpine Committee a list of all Race Officials who have undertaken roles at their event

TECHNICAL DELEGATES

5. Technical Delegates are responsible for:
 - a. Noting the individuals who identify themselves as on the accreditation pathway.
 - b. Commenting in their TD Report on the performance of those individuals at an event
 - c. Posing scenario questions to an official seeking Level 2 accreditation, assessing the responses, and reporting to SSE on those responses

ALPINE RACE OFFICIAL ACCREDITATION FLOWCHARTS

LEVEL 1 ALPINE RACE OFFICIAL



LEVEL 2 ALPINE RACE OFFICIAL

