



NORDIC COMMITTEE

The minutes of the Nordic Committee meeting held by means of a telephone conference on **Tuesday the 25th April, 2017.**

Present: Glennis Dore(Chair)(GD), John Anderson (JA), John Holgate (JH), Stephen Johns (SJ), Dagmar Junghanns (DJ), Adam Pinney (AP), and Mary Wray (MW). Ryan Grewcock (RG) attended as a liaison officer for the SSE Board.

Minutes Extract – Action

1418. Minute 1353 & 1381 - Appointment of SSE event co-ordinator. Helen Bell has indicated that she will continue for another year and GD said that she will continue the search for a replacement for 2018.

Action GD

1421. Minute 1355 & 1384 - SSE Website Nordic Content. A meeting had taken place and SJ had produced a summary report to the Chair. RG reported that implementation of the agreed actions will take place between May and July.

Action RG

1422. Minute 1360 - Snowsafe. The Snowsafe document is due to appear on the website shortly.

Action RG

1423. Minute for 1386 - AP has confirmed to the Chair that although it was his intention to complete this action, he considers it is more appropriate that the participants at the Tutor Update session agree how to cascade the information. DG asked for suggestions for help in the development of the information.

Action Committee

1426. Minute 1401 - First Aid Certificates. The clarification referred to in minute 1401 is yet to be circulated to all. The committee agreed that a factsheet shall be prepared for circulation and that the names of those organisations providing these courses shall be included.

Action RG

1427. Minute 1410 - Leaders Awards. DJ said that this is waiting for the SSE office to complete. RG reported that Will McGlynn's departure had delayed action on this but that it required DJ to see the related video and report back.

Action RG

1429. Minute 1412 - Reciprocal Revalidations. DJ had discussed the subject with Helen Bell and it had been accepted that the risk of standards falling is de minimis. The text is being revised and is awaiting BASI and SSE to finalise it. This will then be added to the website in due course. DJ will provide the document and appropriate links.

Action DJ

1434. The Wearing of Helmets at SSE Events - After much discussion the committee decided to consult Level 3 and Level 4 coaches to ascertain their views, prior to a decision being made. The topic to be brought back to the next Committee meeting,

Action GD

1445. SJ observed that whilst the committee makes its annual recommendations for Tutors there seems to be no procedure to feed back the result of its recommendations. RG said that he will ensure that this is done in future.

Action RG

1446. In the interests of directing enquirers to appropriate clubs, MW enquired as to whether the Thames Valley Club is still as SSE affiliated club. RG agreed to make enquires.

Action RG

Apologies for Absence

1415. Apologies were received from Michael Harrigan (MH), Jordan Andrews, Stephanie Cook and Thea Wates (TW)

The Minutes of the Previous Meeting

1416. In accordance with Minute 297 the minutes of the previous meeting were circulated to the committee. The committee authorised the approved minutes to be published on the SSE Web site in accordance with Minute 296.

Matters Arising

1417. Minute 1350 & 1380 - Coaching Courses Booking. RG said that the clubs had been circulated with the details of the scheme and that on line bookings are likely to commence in July.

1418. Minute 1353 & 1381 - Appointment of SSE event co-ordinator. Helen Bell has indicated that she will continue for another year and GD said that she will continue the search for a replacement for 2018.

Action GD

1419. Minute 1382 - Organiser for the Lancaster event. JH had volunteered the Manchester XC club to organise this event and more specifically Colin Lee will lead the organisation.

1420. Minute 1354 & 1383 - Commercial organisations sharing SSE track time. A draft of the wording of a policy to cover the sharing of roller ski tracks by commercial

organisations at an SSE coaching event had been circulated to the committee prior to the meeting. After discussion the committee agreed this policy:

Any commercial organisation wishing to share the track at any SSE coaching event shall contact the organiser with full details of their event, its purpose, numbers involved, entry fees and any other particulars required by the organiser at least 30 days in advance of the event.

The organiser shall assess the impact and risks of the commercial event on the SSE Coaching event together with any potential conflict of interest.

If the organiser decides that sharing is not desirable, they shall notify the commercial organisation of the decision as soon as is reasonably practicable.

If the organiser decides that sharing is desirable, they shall levy a fee on the commercial organisation amounting to at least 50% of the track costs. Such a percentage of the costs shall be at the sole discretion of the organiser. The decision of the SSE event organiser shall be final.

1421. Minute 1355 & 1384 - SSE Website Nordic Content. A meeting had taken place and SJ had produced a summary report to the Chair. RG reported that implementation of the agreed actions will take place between May and July.

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1422. Minute 1360 - Snowsafe. The Snowsafe document is due to appear on the website shortly.

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Action Committee

1424. Minute 1368 & 1389 - Links on Website to BNDS. New pages on the talent pathways are being written for the website and form part of the implementation referred to in minute 1421 above.

1425. Minute 1400 - Governance. RG said that the code had been re-written in simple language for the use of members. Under the code 2 ordinary members need to be appointed to the board. All committee members are urged to vote on line at the AGM.

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1428. Minute 1411 - Proficiency Awards. Proficiency Awards 1* and 2* are now done. Revision of 5* and 6* is now being drafted by Barbara and Posy who are skiers of an especially high standard. The Coaching Panel Chair has deemed them suitable to undertake this task. It is anticipated that a draft of the text will be issued by the end May. DJ will then circulate the draft to the coaching panel and to the Tutors/Senior Tutors. This process should be able to be complete by mid-summer. The proficiency award cards are being redesigned and new ones are to be printed soon. The Proficiency Awards Scheme can then be re-launch in the summer.
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Action DJ

SSE Update

1430. RG reported that Sport England funding for the coming year had been reduced by about a third and that more commercial work will be undertaken to increase resources.
1431. SSE Snowsafe has been assessed and approved.
1432. Schools Week has been launched and participation has doubled since last year with 80 schools taking part.
1433. RG announced there is no longer any funding for satellite clubs.

The Wearing of Helmets at SSE Events

1434. This topic had been postponed from the previous meeting. AP reiterated his view from the previous meeting that ski helmets should be worn at all SSE events, both to protect the wearer, SSE and the instructor. DJ commented that it is becoming commonplace at organised cycling events for helmets to be compulsory. From an insurance perspective, RG commented that the insurers would refer it back to SSE as the experts in this area, but that a statement of recommendation would probably be better than a prescriptive policy. Any policy statement would need to go to the Board for approval. GD read out an email from Chris Greene, against the compulsory wearing of helmets for all attendees at SSE organised events. CG asked for his views to be considered in the Committee's discussion on this topic. After much discussion the committee decided to consult Level 3 and Level 4 coaches to ascertain their views, prior to a decision being made. The topic to be brought back to the next Committee meeting,

Action GD

1435. **Report on Kvitåvatn 2017**

This year there was a very large course with 34 people and two children taking part with a range of levels. Initial feedback is really positive about the course although some people thought that the food and accommodation could have been better. However, it wasn't a significant issue. There were five instructors instructing and coaching a good gender and age mixture. Successful instructor assessments were completed for 4 people; 3 at level one and 1 at level two. The snow wasn't ideal because it had melted faster than normal but use of the field was made. The off snow activities included stretching, talks, videos etc which went down very well. The attendees were really enthusiastic about keeping up their skiing either on snow or on roller skis. The event made a profit and the exact amount will be announced when all the expenses have been submitted.

Roller Ski Events for 2017

1436. The dates for the 2017 Roller Ski skills courses are:
- | | |
|---------------|--------------------------------------------------------------------|
| 24-25 June | Hillingdon Cycle Circuit, Hayes (organiser Gerard Evans LRNSC) |
| 19-20 August | Hetton Lyons, Co. Durham (organiser Alan Mitcham Tyneside Loipers) |
| 30 Sept-1 Oct | Lancaster (organiser Colin Lee, Manchester XCSC) |

Data Protection

1437. The committee, in advance of the meeting, had been circulated with details of the SSE Data Protection policy which they agreed to implement.

Telemark Development Committee

1438. JH reported on his attendance at the British Telemark Championships in Pralongnan La Vanoise, France where 120 Telemarkers attended, coached in 16 groups.
1439. JH announced that he will run a new Level 1 Telemark Instructor's course at Manchester with 5 participants.
1440. Once again it is expected that there will be 4 indoor Telemark Festivals during the summer at each of Manchester, Tamworth, Glasgow and Hemel Hempstead although the dates are yet to be confirmed. The accompanying British Indoor Telemark race series associated with the Festivals had run into difficulties. The indoor race specifications are yet to be agreed with the indoor slope operators. It is however anticipated that these will be agreed in time for the races to take place.

Cross-Country Coaching Panel

1441. The Proficiency Awards for 1* and 2* have already been updated to include greater emphasis on skating. 5* and 6* awards are awaiting a re-write and the drafts are being assisted by elite skiers in the absence of input from the tutors.
1442. Notes from the Kvitåvatn workshop are shortly to be disseminated. Further development and an increase of instructors and coaches in Levels 1 to 4 is planned.

Any Other Business

1443. Barbara Grogan had provided additional information on coaching in writing:
There had been a 2-day roller ski instruction for 100+ Girl guides in Sussex in February (Thea Wates also joined Barbara for this event)
Plans for Kent Roller Ski club are moving slowly but they are starting to gather enough numbers to merit the formation of a club.
(BG has received requests from Betteshanger and CycloPark to establish regular roller ski sessions)
1444. Stephanie Cook had provided additional information on coaching to the committee in writing in which she said:
"At present I have done lots of promotional work for the Kids Roller Ski project. I have now got into a new school in Wandsworth. We are oversubscribed with this. On Tuesday we ran a huge taster day for kids at a school in Maidenhead and this has helped promote us in the area with media exposure. On Thursday we ran our first ever kids Roller Skiing day course and we had 9 juniors from 5-10. I am working hard to promote our SSE Dorney day. At present we have 7 children booked but lots of interested people. It's our first big event and I think it's a good achievement."
1445. SJ observed that whilst the committee makes its annual recommendations for Tutors there seems to be no procedure to feed back the result of its recommendations. RG said that he will ensure that this is done in future.

Action RG

1446. In the interests of directing enquirers to appropriate clubs, MW enquired as to whether the Thames Valley Club is still as SSE affiliated club. RG agreed to make enquires.

Action RG

To Set the Date and Venue of the Next Meeting

1447. The next meeting of the Nordic Committee will take place on **Wednesday the 19th July, 2017 at 19.30** by means of a telephone conference.