

NORDIC COMMITTEE

The minutes of the Nordic Committee meeting held by means of a telephone conference on **Thursday the 6th October, 2016 at 19:30.**

Present: Glennis Dore(Chair)(GD), John Anderson (JA), Anne Ford (AF), Michael Harrigan (MH), Stephen Johns (SJ), Dagmar Junghanns (DJ), Adam Pinney (AP), Thea Wates (TW), and Mary Wray (MW). Ryan Grewcock (RG) and Bryan Thomas (BT) attended as liaison officers for the SSE Board.

Minutes Extract – Action

1350. Minute 1322 - Coaching Courses Booking on-line. RG will contact GD to further progress the matter. SJ will send to RG the spreadsheet of those registered as Telemark instructors and coaches.

Action SJ, RG & GD

1353. Minute 1343 – Appointment of SSE event co-ordinator. There had been no nominations for this post. The committee agreed to ask the Coaching Panel to define the role and examine how to progress it.

Action GD & DJ

1354. Minute 1319 – Commercial groups contribute to the cost of track hire. The committee agreed that BNDS groups need not contribute. The committee further agreed that GD should draft a policy and for this to be reviewed at the next meeting.

Action GD

1355. RG informed the committee that a new website had already been launched with which SSE had greater control. The committee agreed that it would be beneficial for GD, RG & SJ to meet at SportsPark for consultation on Nordic content. GD will liaise with those involved to arrange a suitable date for such a meeting.

Action GD

1359. There was some doubt expressed as to whether all Clubs had received the relevant SnowSafe information. RG to double check.

Action RG

1360. Safeguarding - GD is to complete self assessment form.

Action GD

1361. As a consequence of the new website launch, many of the links to the SSE website that clubs had published in their material had been broken. RG was asked to remedy it.

Action RG

1364. Tutor Updates - The committee agreed to continue with the present system for this year but DJ agreed to examine other options for the future. The committee authorised GD to ask SSE to underwrite the projected loss for the tutor update

Action DJ & GD

1368. Links to be put on the SSE website linking SSE and BNDS. RG will add this to the website issues list. GD asked if it was possible for some of the members of the elite teams to provide NC with some of their stories so that these too can be posted on the website. MH said that he will provide NC with material.

Action RG, GD & MH

1374. Re-writing Level 3 and Level 4 of the Cross-country coaching awards. DJ will attempt to clarify and detail the scope of what is covered by the licence. DJ undertook to consult the tutors and the senior tutors on any changes to the coaching processes prior to final publication.

Action DJ

1375. Website to clarify the scope of a member's insurance benefits and coverage. RG said that there will be a webinar with the insurers on 26th October, 2016 for a Q&A session. GD said that if the committee had any questions on this subject that they would like to put to the insurers to send them to her and that she will collate them. The results of the Q&A session will be published.

Action GD

Apologies for Absence

1346. Apologies were received from Felicity Bertram (FB), John Holgate (JH) and Will McGlynn (WMc),

The Minutes of the Previous Meeting

1347. In accordance with Minute 297 the minutes of the previous meeting were circulated to the committee. The committee authorised the approved minutes to be published on the SSE Web site in accordance with Minute 296.

Matters Arising

1348. GD began by stating that Will McGlynn is leaving SSE and introducing Ryan Grewcock as the interim SSE Nordic liaison officer.

1349. Minute 1316 - Promotion of Roller Skiing. RG said that this is work in progress and connected with other pilot schemes for roller ski promotion.

1350. Minute 1322 - Coaching Courses Booking. RG said that on-line bookings via the website will go live shortly. This initiative will be connected with help and support that will be given by the office to those progressing through their awards. RG will contact GD to further progress the matter. SJ will send to RG the spreadsheet of those registered as Telemark instructors and coaches.

Action SJ, RG & GD

1351. Minute 1330 - Coaching Conference. Martin Roscoe had delivered 4 roller ski sessions at the conference and it is anticipated that video recorded at the event will ultimately appear on the website.
1352. Minute 1336 - Telemark at Kvitåvatn. Telemark has been added to the programme of activities at Kvitåvatn with Andy Stewart delivering the coaching.
1353. Minute 1343 – Appointment of SSE event co-ordinator. There had been no nominations for this post. The committee agreed to ask the Coaching Panel to define the role and examine how to progress it.

Action GD & DJ

1354. Minute 1319 – Junior Camps at SSE roller ski events. The question as to whether and how commercial groups attending these events and delivering their own tuition should contribute to the cost of track hire. The committee agreed that BNDS groups need not contribute. The committee further agreed that GD should draft a policy and for this to be reviewed at the next meeting.

Action GD

SSE Update

1355. RG informed the committee that a new website had already been launched with which SSE had greater control. The committee agreed that it would be beneficial for GD, RG & SJ to meet at SportsPark for consultation on Nordic content. GD will liaise with those involved to arrange a suitable date for such a meeting.

Action GD

1356. RG reported that this was one of the busiest times of the year in the office as the staff is engaged in subscriptions renewal. This is treated as a priority and as a consequence staff may not be able to devote as much time as usual to those contacting the office during this time.
1357. The committee had been circulated with the full length Safeguarding document. All SSE Committees are required to abide by SnowSafe. It is noted that the Nordic Committee accepts responsibility for communicating safeguarding Information within its area of activity. This includes the safeguarding policy SnowSafe, and other information provided to the Committee by the Safeguarding Lead in the future. Link to policy (for reference)
<http://snowsportengland.org.uk/sites/default/files/SNOWSAFE%206th%20REVISION%20June%202014%20EDITION.pdf>
1358. RG said that in due course it is the intention of SSE to extend its scope to vulnerable adults. The committee discussed whether the current 111 page document could be issued in summary with possibly a single sheet in the hope that more people will read it. RG agreed to progress the circulation of a shortened document and to provide copies of some shorter documents he already has on the subject.

1359. There was some doubt expressed as to whether all Clubs had received the relevant SnowSafe information. RG to double check.

Action RG

1360. The committee agreed that safeguarding principles can be implemented at SSE events through parents and at club events either through the club welfare officer or through the instructors and coaches delivering instruction. GD is to complete self assessment form.

Action GD

1361. As a consequence of the new website launch, many of the links to the SSE website that clubs had published in their material had been broken. RG was asked to remedy it.

Action RG

1362. BT updated the committee on the recent changes to SSE board members and the events leading up to these changes. Former chair Jeremy Eaton was intending to stand down early next year after the completion of the new Sport England funding round. However he decided, along with two other directors, Tania Barton and Chris Shelley, to resign early for personal reasons. From very strong and numerous applicants, four potential directors have been selected for consideration. Jamie Horner, a lawyer has now been co-opted to the board and two more will be offered board places at the next board meeting. Jamie's CV etc is now on the SSE website with the recent announcement. Sport England's new charter requires the board to have a chair who is wholly independent of the sport and at the last board meeting Jamie Horner was duly nominated and appointed as the new interim chair. His co-option as a director will be ratified at the next AGM.

Chair's Update

1363. A draft of the Nordic budget 2017 had been circulated to the committee in advance of the meeting. GD talked through and explained the various items in the budget. As the main reason for the projected deficit of £1577 appeared to be the delivery of a tutor update at Kvitåvatn, a discussion centred round the necessity for this method of tutor update and whether these updates can and should be cascaded.
1364. The committee agreed to continue with the present system for this year but DJ agreed to examine other options for the future. The committee authorised GD to ask SSE to underwrite the projected loss for the tutor update

Action DJ & GD

1365. Further to minutes 1335 and 1342, the committee confirmed their recommendations of tutors for both Cross-country and Telemark.

BNDS Update

1366. MH reported that the elite groups had had a good year with some of the team being highly placed in several events. MH was also pleased to report that the groups

were increasing the standard and now had good depth. As with all sports not winning medals, financial support is a problem and more sponsorship is sought especially for juniors.

1367. MH lamented the lack of feed through from grass roots of junior skiers and he asked clubs to be on the lookout for talent and where appropriate to put them in touch with BNDS. Carl Carrier has been appointed as the new Pathway Coach.
1368. MH asked for links to be put on the SSE website linking SSE and BNDS. RG will add this to the website issues list. GD asked if it was possible for some of the members of the elite teams to provide NC with some of their stories so that these too can be posted on the website. MH said that he will provide NC with material.

Action RG, GD & MH

1369. In response to a question from AP, MH said that the Elite Squad will be £85,000 short if all of them were to take part in all of the races and events. In the absence of sponsorship, choices will have to be made and participation in activities reduced.

Telemark Development Committee

1370. In the absence of the TDC Chair, SJ reported that Telemark has been added to the activities scheduled for Kvitåvatn next season as per minute 1352.
1371. The British Telemark Indoor Race Series had been completed and the TDC will meet shortly to co-ordinate the races for next year.

Cross-country Coaching Panel

1372. To test the merging of the SSE and BASI revalidations, DJ announced that she intends to revalidate her SSE qualification at a BASI event at the end of October.
1373. The rolling out of the Leader Award is awaiting SSE completing the on-line training course and the training of assessors.
1374. In the near future DJ intends to start the process of re-writing Level 3 and Level 4 of the Cross-country coaching awards. In particular DJ will attempt to clarify and detail the scope of what is covered by the licence. DJ undertook to consult the tutors and the senior tutors on any changes to the coaching processes prior to final publication.

Action DJ

Any Other Business

1375. MW said that she had recently consulted the website to clarify the scope of a member's insurance benefits and coverage but that too few or inadequate details were displayed. RG said that there will be a webinar with the insurers on 26th October, 2016 for a Q&A session. GD said that if the committee had any questions

on this subject that they would like to put to the insurers to send them to her and that she will collate them. The results of the Q&A session will be published.

Action GD

1376. AP asked how the wearing of helmets at roller skiing events was to be enforced. The committee agreed that this was too big a subject to be discussed under AoB and it was postponed until the next meeting.

To Set the Date and Venue of the Next Meeting

1377. The next meeting of the Nordic Committee will take place on **Tuesday the 6th December, 2016 at 19.30 hr.** by means of a telephone conference.