

Club registers at <https://form.jotformeu.com/61802478269363>



Snowmark Lead to acknowledge receipt of form and signpost the Club to Sport England's Club Matters and send criteria documents across.  
Local SDO informed so they can support



Local SDO to provide the club with support by signposting and questioning them using the Snowmark Club Support Document.



Once the Club and SDO are happy that the Club is ready for assessment the Snowmark Lead needs contacting to arrange an assessment.



The Club is then assessed at a face to face meeting. If the Club fails to reach assessment criteria, then the Local SDO will need to support until missing criteria is reached. Follow on assessment to be arranged (may be remote).



After a successful Snowmark Assessment then the club should be asked for statements on how they found the process and the benefits of doing it. This will be used for a press release.

Where possible the Snowmark Lead should ask a Board Member to present the Club with the Snowmark/Clubmark Certificates



The Lead Snowmark Officer to get a Press Release arranged and sent to Local CSP and press.



The Snowmark Lead to input dates of reassessment into the spreadsheet