



Snowsport England Job Description for Directors

Overall Purpose

The Board of Directors is responsible for the overall governance and strategic direction of the organisation, developing the organisation's aims, objectives and goals in accordance with, legal and regulatory guidelines.

Main Responsibilities

- To ensure that the organisation and its representatives function within the legal and regulatory framework of the sector, continually striving for best practice in governance.
- To uphold the fiduciary duty invested in the position, undertaking such duties in a way that adds to public confidence and trust in the organisation.
- To take appropriate professional advice in all matters where there may be material risk to the organisation, or where the Directors may be in breach of their duties. This course of action will ensure the obligation to exercise their duty of care.
- To determine the overall direction and development of the organisation through good governance and clear strategic planning.
- To avoid any personal conflict of interest.

Main Duties

- Ensuring the organisation complies with legislative and regulatory requirements,
- Acting in the best interest of the organisation, beneficiaries and future beneficiaries at all times.
- Promoting and developing the organisation in order for it to grow and maintain its relevance to society.
- Maintaining sound financial management of the organisation's resources, ensuring expenditure is in line with organisations' objects and investment activities meet accepted standards and policies.
- Interviewing, appointing and monitoring the work and activities of the senior paid staff.
- Ensuring the effective and efficient administration of the organisation and its resources, striving for best practice in good governance.
- Acting as a counter-signatory on organisation cheques and any applications for funds, if appropriate.
- To maintain absolute confidentiality about all sensitive/confidential information received in the course of trustee's responsibilities to the organisation.

Accountable to

As the board is responsible and liable for the governance and functioning of the organisation, it is accountable in varying degrees to a variety of stakeholders, including: service users, members, funders, the Organisation Commission and Companies House.

The seven general duties that directors owe to a company follow.

1. Duty to act within powers in accordance with the company's constitution and only to exercise these powers for the purposes for which they were conferred.
2. Duty to promote the success of the company for the benefit of its members as a whole or for any other purposes of the company, having regard to:



- The likely consequences of any decision in the long term;
 - The interests of the company's employees;
 - The need to foster the company's business relationships with suppliers, customers and others;
 - The impact of the company's operations on the community and the environment;
 - The desirability of the company maintaining a reputation for high standards of business conduct; and
 - The need to act fairly as between members of the company.
3. Duty to exercise independent judgement.
 4. Duty to exercise reasonable care, skill and diligence as measured against a reasonably diligent person with the general knowledge, skill and experience that may reasonably be expected of a person carrying out the functions that the director is doing for the company, taking into account that director's general knowledge, skill and experience.
 5. Duty to avoid conflicts of interest including potential conflicts, unless relate to a matter which has been authorised by directors.
 6. Duty not to accept related benefits from third parties unless those benefits cannot reasonably be seen to cause a conflict of interest.
 7. Duty to declare an interest in a proposed transaction or arrangement if the director is aware or ought reasonably to be aware of the interest and/or the transaction or arrangement.

