



Level 1 Alpine Official Course Workbook

Name:	
SSE No.	

Contents

Introduction	3
SNOWSPORT ENGLAND ALPINE RACE OFFICIAL DEVELOPMENT AND ACCREDITATION PROGRAMME.....	5
GATE JUDGE BRIEFING	7
The Jury	10
11.1. Composition	10
11.2. Tenure	10
11.3. Voting.....	10
11.4. Technical Duties	11
11.4.2. For Downhill:.....	11
11.5. Organisational Duties.....	12
11.6. Disciplinary Duties.....	12
12. Jury Procedures.....	13
12.1. Group Draw and Start Order	13
12.2. Race Day.....	13
12.3. Protests	14
Record of Roles undertaken:	16
Useful Links	17
Corroboration – Candidate Copy	18
Duplicate – Snowsport England copy	20

Introduction

This workbook is designed to be used in conjunction with the Snowsport England Level 1 Alpine Officials Online training.

This workbook contains further information you may need as a Snowsport England Level 1 Alpine Official.

It also is an easy way to record your journey and for it to be corroborated. Once you have completed the tasks please send in your corroboration sheet to Snowsport England.

We hope you enjoy the training and see you on the hill soon.

Becoming an Alpine Level 1 Official

Join Snowsport
England

- Join as an Official for free [here](#)

Complete Level
1 Training

- Using either the online training or
- Face to Face 1 day training
- Keep certificate

Complete
Workbook

- complete roles as needed
- record and get signed by Chief of Race or TD

Completed

- Send copy of corroboration to info@snowsportengland.org.uk
- Send copy of certificate to info@snowsportengland.org.uk

Licensed

- Once completed you will be issued a card showing you have completed Alpine Level 1 Officials Training

SNOWSPORT ENGLAND ALPINE RACE OFFICIAL DEVELOPMENT AND ACCREDITATION PROGRAMME

1. Snowsport England (SSE) develops and accredits alpine ski racing officials at Level 1 and Level 2. Development is by means of a mixture of formal course and experience in a variety of roles.
2. Level 1 Officials will be able to undertake foundation roles at a race event. Level 2 Officials will be able to undertake key management roles at a race event.
3. Accreditation as an official at a given level will result in the issue of an appropriate certificate by SSE and inclusion of the accredited individual on the SSE Officials' database. Accreditation criteria are laid out in this document; however, to count towards accreditation, the vast majority of experience in roles must be gained at British Calendar events (ie CN, GBR, National Championship or equivalent events indoor or outdoor on artificial surfaces, or on Scottish or European Alpine snow).
4. Beyond Level 2, SSE may nominate suitable individuals to the GBR TD Forum to be developed as Technical Delegates in accordance with BCR Book VII.

LEVEL 1 ALPINE RACE OFFICIAL

Pre-Requisites

5. Be registered with SSE as an official. Registration is carried out on-line and is free of charge. By registering as a Race Official, individuals accept that their details will be included in the database and may be made available to Race Organisers.
6. Be aged 16 years or over.

Requirements

7. To become accredited as a Level 1 Official an individual must have:
 - a. Completed a SSE Race Official Level 1 course, either on-line or classroom-based, in the 2 years preceding the date of accreditation.
 - b. Acted as a gate judge on at least two occasions
 - c. Undertaken at least two of the following roles:

Starter / Chief of course / Backup timer / Start marshal / Finish marshal / Assistant chief gate judge / Chief of timing / Timing Assistant

- d. Kept an accurate record of all Race Officials duties carried out. The record may be in any format but must specify the date and title of the event, Chief of Race or TD name, and role(s) undertaken at that event.
- e. Informed the Chief of Race or TD that they are working towards Level 1 accreditation so that mention may be made in the post-race report.

8. Each Chief of Race is required to submit a comprehensive list of officials to the SSE Office after each race. Each TD is required to mention the performance of officials seeking accreditation in the TD Report on a race
9. It is anticipated that no more than 2 years will elapse between completion of the Level 1 Course and achievement of accreditation.
10. It is feasible that documented prior experience can be taken into account to achieve accreditation. Each case will be treated on individual merit and individuals wishing to have prior experience taken into consideration should, in the first place, contact the Alpine Committee member responsible for Officials' Training. If necessary, that member will consult other members to arrive at a decision.

Accreditation

11. Having met the criteria outlined above, the Race Official is to forward to the Alpine Committee member responsible for Officials' Training:
 - a. Copy of the Level 1 Course completion certificate.
 - b. Copy of the record of roles undertaken.
12. The Alpine Committee member will review the documentation and, if appropriate, approve accreditation as a Level 1 Official and arrange for the issue a certificate of accreditation. The committee member is also to update the SSE database of officials.

Revalidation Requirements

Remain active and registered as a race official and officiate at least once per year. Failure to undertake a role at least once in 2 consecutive years will result in removal of accreditation.

GATE JUDGES DUTIES

1. To observe the allotted gates and record any incorrect passage.
2. To ensure that the gates allotted are clear for the racer.
3. To replace, or assist with the replacement of, fallen poles, broken poles or gate panels.
4. To ensure that the base of the poles is clearly marked and poles replaced accurately (artificial slope).
5. To signal to the Jury if the course is not clear.
6. To record any incident occurring in your section and to report this to the jury.
7. To ensure no competitor receives outside aid.
8. To be available to the Jury at the end of each run if a fault or incident has been recorded or witnessed.

CORRECT PASSAGE OF A GATE (ICR Art. 661.4)

A gate has been passed correctly when both the competitor's ski-tips and both feet have passed across the gate line. If a competitor loses a ski, without committing a fault, i.e. not by straddling a Slalom pole, then the tip of the remaining ski and both feet must have passed the gate line. This rule is also valid when a competitor has to climb back up to a gate.

The gate line in Downhill, GS and Super G, where a gate consists of two pairs of poles holding banners between them, is the imaginary shortest line between the two inner poles at snow level. The gate line in Slalom is the imaginary shortest line between the turning pole and the outside pole.

In the event that a competitor removes a pole from its vertical position before both the ski tips and both feet have passed the gate line, the ski tips and feet must pass the original gate line. This is also valid in the case of a missing turning pole (or gate).

In Parallel Slalom, the passage is correct when both ski tips and both feet have passed outside the gate marker in the direction of the turn.

SINGLE GATE CORRECT PASSAGE (ICR Art. 804.3 & 904.3)

Where there is no outside pole, both feet and ski tips must have passed the turning pole on the same side, following the normal race line of the slalom crossing the imaginary line from turning pole to turning pole. If a competitor loses a ski, without committing a fault, e.g. not by straddling a pole, then the tip of the remaining ski and both feet must meet both requirements. If the competitor has not correctly crossed the imaginary line from turning pole to turning pole and does not follow the normal race line, then he has to climb back up and pass around the missed turning pole (Slalom only). Where there is an outside pole (first and last gate, delayed gate, and Slalom combinations (hairpin, vertical)) Art. 661.4 is valid.

The decision handed down by the gate judge must be clear and unbiased. The gate judge must declare a fault only when he is convinced that a fault has been committed. Where there is doubt, it is better that a mistake go unpunished than be wrongfully punished.

Notes:

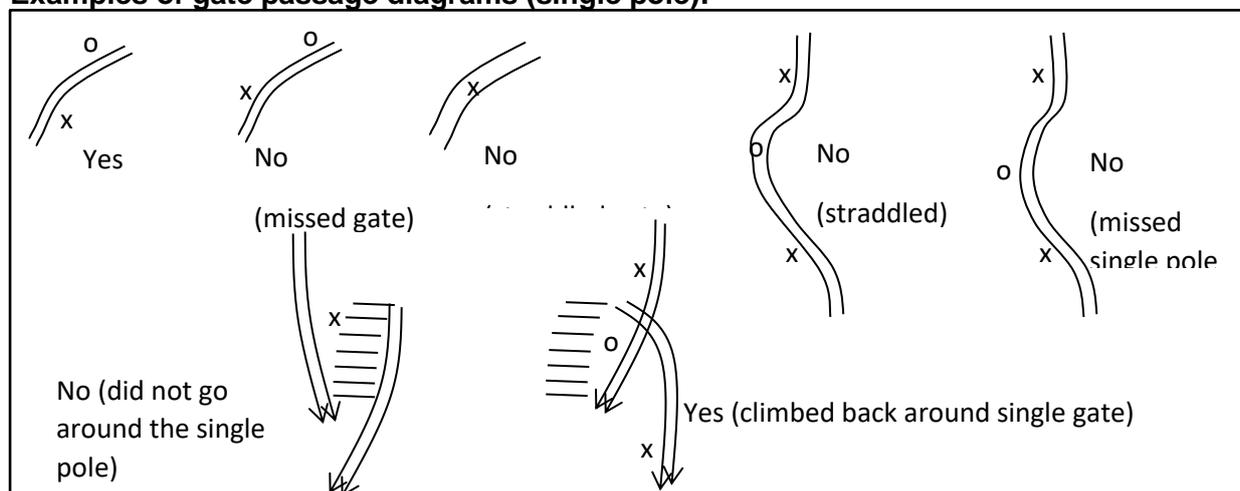
1. Gate judges are advised to focus attention on the racer's feet and ski tips.
2. A racer may pass through a gate in either direction.

3. Climb back only permitted in Slalom, and only when the next racer is not likely to be impeded.
4. Record everything that is out of the ordinary on the control card.
5. Support other Gate Judges by recording infringements/incidents above/below the allotted gates.
6. A competitor is permitted to ask the Gate Judge if a fault was committed and the gate judge, if asked, must inform the competitor if he has committed a fault that would lead to disqualification.

THE CONTROL CARD

- 1 Draw a diagram of the gates in the 'Gate Diagram' box, showing RED GATES thus [x] and BLUE GATES thus [o]. Number the gates and show the gate above the below your gates.
2. Complete the race details at the top of the card, including your name.
3. Record the correct passage of a racer through the gate(s) by a diagonal line through the bib number of the racer in the 'Check List' below.
4. If a racer is granted a re-run, record the correct passage through your gates(s) by a diagonal line in the opposite direction.
5. Should the racer not reach your gate(s) do not record anything in the 'Check List'.
6. If you disqualify a racer write 'D' over the number in the 'Check List' and draw a plan of the gate(s) and show the route taken by the racer, and record the number in the box.
7. If a racer 'Retires' at your gate(s) write 'R' over the number of the racer in the 'Check List'.
8. If a racer protests over an obstruction at your gate(s) write 'P' over the number in the 'Check List' and an explanation in the 'Comments' box.
9. If you witness an incident or infringement in the gates above or below your gates, record the details in the 'Comments' box.

Examples of gate passage diagrams (single pole):



OTHER POINTS

1. Attend the Race Officials meeting and Gate Judge briefing at the start of the day.
2. When recording incorrect passage a diagram (with bib & gate number(s)) is essential.
3. Gate Judges must be in position during course inspection by racers and should report any infringements to the jury.
4. Competitors must carry/wear their bibs.
5. The Jury will determine the method of course inspection, this may allow the competitors to sideslip through the gates, however, competitors may not ski down the prepared course or ski through the gates. See ICR Art. 614.3.2 for full details.

6. Competitors are not permitted to enter the course on foot without skis.
7. For the first run, the racers will run in bib number order (reverse on dry slope).
For subsequent runs, the racers may be in varying orders, check with the Chief Gate Judge. Pay particular attention that the correct bib number is recorded.
8. Disqualified / DNFs from the first run(s) may be permitted an additional run, these racers are not recorded.
9. If unsure about the duties, it is always possible to seek advice from the Chief Gate Judge or TD.

AT THE END OF THE RUN

The Chief Gate Judge is required to collect the control cards at the end of each run. Any Gate Judge who has disqualified a racer must be able to explain the reason to the Referee and remain available to the Jury if required. Information on the control sheets is confidential to the Jury.

References: FIS ICR, with specific reference to Articles 661 to 669, 804.3 & 904.3
BCR Books 1 & 2
BACR Books 1 & 2

The Jury

During the presentation, the Jury is referred to and whilst it is important you know what the Jury is and what its role it isn't in the online training.

The below is an extract from BCR Book II <http://www.gbski.com/docstore/BCR/BCR%20II.pdf>

11.1. Composition

11.1.1. The Jury comprises three people for technical disciplines (TD, Chief of Race, Referee) and four (adds Assistant Referee) for speed events. The appointment of an Assistant Referee also for Slalom and Giant Slalom is also permitted if the TD or the Organising Committee so requests.

11.1.2. The Governing Body appoints the Technical Delegate.

11.1.3. The Organising Committee appoints the Chief of Race.

11.1.4. The Organising Committee should propose the Referee and Assistant referee in advance, where possible, from other Constituent Groups or Clubs.

11.1.5. At the Team Captains' Meeting the TD appoints: -

- The Referee
- The Assistant Referee

11.1.6. If a Team Captains' Meeting is not to be held the Referee and Assistant Referee should be appointed at the Jury meeting that makes the draw.

11.1.7. By their appointment to the Jury, they become members of the Organising Committee.

11.1.8. A competitor in the event cannot be a member of the Jury.

11.1.9. For all ladies races, the Jury should include a lady.

11.2. Tenure

11.2.1. The Jury holds its first meeting prior to the start of official training.

11.2.2. The active duty of the Jury begins with its first meeting and ends, if no protest is submitted, at the expiration of the protest deadline, otherwise after dealing with all submitted protests.

11.3. Voting

11.3.1. The TD is Chairman of the Jury. The TD convenes and conducts the meetings.

11.3.2. All Jury members have one vote. In the case of a tie the TD has a casting vote. The Technical Delegate has the casting vote since, in the event of a difference of opinions, the interpretation of the Governing Body is given preference.

11.3.3. This is because the Governing Body has responsibility for administering the rules and is the only body accountable to Competitors, Team Managers, Officials and Race Organisers alike.

11.3.4. Each member of the Jury has the right, if immediacy is required, to make a decision that would normally require the ruling of the Jury as a whole. Such a decision is provisional and requires to be confirmed, or otherwise, by the Jury as soon as possible.

11.3.5. The TD has the right in critical cases, especially in cases regarding the health or safety of the competitors, to make a binding decision, even contrary to the decision the Jury has made. In such cases the TD must put the decision and reasons for it in writing, and bring it immediately to the attention of the office of the appropriate governing body.

11.4. Technical Duties

11.4.1. The Jury is responsible for checking the following points to ensure that the course complies with all technical and safety criteria: -

- Checking the race-course and the set courses.
- Checking the snow conditions on and beside the course.
- Checking the preparation of the course.
- Approving the use of snow compactors and other chemicals.
- Checking the crowd control systems.
- Checking the start, the finish area and the run-out from the finish.
- Checking the first aid service.
- Appointing the course setters.
- Fixing the time of course setting.
- Overseeing the work of the course setters.
- Checking the fastening of the gate flags to prevent injury.
- Opening or closing the race courses for training in consideration of the technical preparations and the prevailing weather conditions Determining the manner of the course inspection.
- Inspecting of the course before the race.
- Determining the number of forerunners for each run and setting the start order of the forerunners.
- Debriefing the forerunners.
- Changing the start order in consideration of course conditions and in extraordinary conditions.
- Changing the start intervals.
- Giving instructions to and obtaining information from the Gate Judges.

11.4.2. For Downhill:

- Arranging an additional inspection in unusual weather conditions Shortening the official training.
- Positioning of yellow zones.
- Checking on the setting of gates at their optimum positions.
- Changing the position and distance of the gates or adding extra gates as indicated by the experience gained in the training runs. Following such changes, the competitors must be allowed at least one more training run on the course.

11.5. Organisational Duties

11.5.1. The Jury is responsible for the following organisational duties: -

- Ranking of competitors for the draw
- Dividing competitors without points into groups
- Granting of re-runs
- Settling of problems with downhill in two runs
- Cancellation of the race (prior to start of race).
- If the weather is too severe to run the race safely
- If the snow cover is too meagre on or beside the course
- If the snow surface on the course is badly or unevenly prepared
- If danger areas are insufficiently protected
- If the first aid and medical service is inadequate
- If the crowd control is insufficient

11.5.2. The Jury has the right to cancel (ICR 601.4.6.2) a race, to interrupt (ICR 624) or terminate it (ICR 625), and to change the start intervals or to shorten the course.

11.5.3. The Jury is authorised to disqualify competitors and to apply other sanctions to competitors and others in accordance with FIS ICR 628 – 631. Particular attention should be paid to ICR 630.3.3 “A competitor must not be disqualified if he committed an offence (ICR 630.1.1) that failed to be advantageous in regard to the final result.”

11.5.4. Any Jury member has the right to interrupt a race.

11.5.5. Any Jury member may authorise a provisional re-run. This re-run will be valid only if it is subsequently confirmed by the Jury.

11.5.6. ICR 601.4.7 states that the Jury has the right to decide on all questions not clarified by the existing rules.

11.6. Disciplinary Duties

11.6.1. The Jury is responsible for the following disciplinary duties: -

- Deciding on any proposal of the TD to exclude a competitor for lack of physical and technical ability
- Enforcing the checks on rules concerning advertising on equipment and clothing in the competition area
- Limiting quotas for officials, technicians and medical personnel for admission to the race-course
- Pronouncing disqualifications
- Deciding any infractions by Team Captains, trainers, Course setters, service personnel and company representatives, if they are accredited to the race
- Pronouncing disciplinary measures
- Deciding protests
- Issuing any directives required throughout the entire event

12. Jury Procedures

12.1. Group Draw and Start Order

12.1.1. The Jury is responsible for the Group Draw and Start Order of the competitors.

12.1.2. At the Team Captains Meeting held the day prior to the race the TD will appoint a Referee and if appropriate an Assistant Referee.

12.1.3. The start order of the competitors participating in the race should be prepared at the Team Captains' Meeting. The Referee/Assistant Referee should make the draw.

12.1.4. Before the Team Captains' meeting commences, it may be necessary that the Jury meet to make decisions on any protest received against exclusion. The decisions having been made and minuted by the Race Secretary, the Race Secretary will present the Jury with the complete list of all accepted entrants and the Jury will prepare the start order as follows.

12.1.5. In circumstances when it is impracticable to abide by these conditions the start order may be drawn in advance by the Organising Committee in consultation with the TD.

12.1.6. The current seed list shall be used for the classification of the competitors together with other admissible evidence available to the Jury. In all cases of doubt the Jury will decide. It should be noted that the FIS / BASS seed lists operate within fixed periods and that the "current seed list" is the one that contains the date of the event.

12.1.7. Their seed points determine the starting order of the competitors in all Alpine competitions.

12.1.8. A first group of the best fifteen competitors will be drawn by the Referee. In case of equality of points in the fifteenth position the group may be increased accordingly. If, in the first 15 competitors, the difference between one competitor's points and those of the following competitor, is too great the number of competitors in the first group may be reduced.

12.1.9. All remaining competitors with seed points start in order of their seed points.

12.1.10. All competitors without points will be drawn in the last group. If this group is too great the Jury must divide the competitors into smaller groups and each group is then drawn separately. The Jury shall, whenever possible, take into account the observations made during the official Downhill training and must divide fairly the competitors from several Constituent Groups/clubs between the groups without points.

12.1.11. If the draw is not done 'electronically' then a double draw is recommended i.e. the simultaneous draw of the start number and the name of the competitor.

12.1.12. The Jury has the right to change the starting order if the condition of the course warrants it.

12.1.13. In extraordinary conditions, the Jury may change the starting order of a Downhill race, a Super-G or a Giant Slalom (when snowing etc.) A group of at least six competitors, nominated in advance, start before start number one. These six competitors are chosen by lot from among the last 20% of the start list. They will start in reverse order of their start numbers. This rule is not applied when the Organiser provides at least six qualified forerunners.

12.2. Race Day

12.2.1. Other members of the Jury should accompany the Technical Delegate in the inspection of the courses, immediately after they have been set, to ensure that the courses comply with all the

required technical and safety regulations. If necessary, the Referee may make changes to the course without reference to the Jury.

12.2.2. At the end of the first run the Jury will convene to consider any protests received by the Race Secretary against disqualifications, and ratification or otherwise of any provisional re-runs granted in the first run and draw up the starting order for the second run.

12.2.3. Protests should be dealt with as soon as the time for protests has elapsed (15 minutes after the posting of the Referee's Protocol). First run protests may be held over to the end of the second run.

12.2.4. If it proves to be impractical to hold a Jury meeting after the first run all competitors who have protested will require to be given a provisional run on the second course and dealt with at the Jury meeting convened after the second run when the protests and provisional re-runs for both runs must be considered.

12.2.5. The Race Secretary must take minutes of the Jury Meetings and have them signed by Technical Delegate.

12.3. Protests

12.3.1. Jury members should take into account the different interests in the competition, which they are seen to represent. These are the Organising Committee, the Governing Body, Racers, and the over-riding concern to ensure fairness to all registered competitors.

12.3.2. The Chief of Race should ensure that a private office or space is available for Jury meetings over protests.

12.3.3. Where a protest over a Gate Judge's disqualification is concerned, observe the following procedure: -

- Interview the Gate Judge concerned and assess whether the diagram accords with the verbal account.
- Interview the Gate Judge(s) responsible for the adjacent gates and any other Race Official who viewed the alleged incident.
- Interview the Competitor and Team Captain or trainer, and assess if and how the verbal account accords with the Gate Judge's diagram.
- Interview any witness provided by the competitor.
- View any film, photos or video produced by the competitor (ICR 646.2).
- Evaluate evidence and make a decision, which should be recorded on the Jury Minute form. In the case of an outcome resulting in a disqualification, the outcome should be recorded on the Referee's Report. A copy of the Jury Minute should be placed on the Official Notice Board.

12.3.4. Protests over provisional re-runs not accepted, timing, obstructions, incorrect clothing etc. should be considered in the same order - i.e. interview the official first, then the competitor and in all instances separately.

12.3.5. All Juniors and Children should be encouraged to be accompanied by a Team Manager or Parent. This is not only to ensure that they adequately present their case but also in order that the adult most closely identified with them understands the procedure.

12.3.6. It is also very important that the Jury is familiar with the rules about Gate Judges' disqualifications and that it concerns itself primarily with evaluating any "lack of doubt" in the mind of the Gate Judges and the accuracy of the record.

12.3.7. Every effort should be made to demonstrate that the Jury's function is to review the evidence, rather than to favour either party.

12.3.8. Protests should be dealt with as soon as the time for protests has elapsed (15 minutes after the publication of the Referee's Report) and first/second run protests should not be held over to the end of the second/final run except in the case of "force majeure". This is because the performance of other competitors may be affected by the performance of a competitor of ambiguous "status".

12.3.9. Second/final run course inspection should not normally start until all protests have been heard.

Useful Links

Rule Books

- International Rules : FIS ICR
- British Rules : BCR (snow), BACR (artificial)
- SSE Event Regulations : Race Manual

Web Sites

- GBski.com : rules, race forms, artificial seed lists
- FIS-ski.com : international info, calendars, results
- Snowsport England www.snowsportengland.org.uk
- Snowsport Scotland www.snowsportscotland.org
- Snowsport Wales www.snowsportwales.co.uk
- British Ski & Snowboard www.teambss.org.uk

Corroboration – Candidate Copy

Snowsport England Alpine Level 1 Officials Course

Candidate Name		
SSE Registration Number		
Module	Date	Assessor name and signature
Roles at events recorded and counter signed by TD or Chief of Race		
Certificate of Completion from the SSE Level 1 Alpine Officials Online Course or 1 day training.		
Date that SSE copy (see over) sent to office		

Deliberately Blank

Duplicate – Snowsport England copy

Candidate Name		
SSE Registration Number		
Module	Date	Assessor name and signature
Roles at events recorded and counter signed by TD or Chief of Race		
Certificate of Completion from the SSE Level 1 Alpine Officials Online Course or 1-day training.		
Date that SSE copy (see over) sent to office		

Once the workbook has been completed you need to do the following.

Send this page to Snowsport England either via email to info@snowsportengland.org.uk

Or you can post it to:

Snowsport England
SportPark
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Leicestershire
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