

Proposed
Snowsport England Nordic Committee
Terms of Reference

Name of Committee	Snowsport England Nordic Committee (NC)
Mission	To support the delivery and implementation of the SSE Strategy within Nordic
Membership	<p>Committee of a recommended maximum of 11 :</p> <p>Chair</p> <p>Secretary</p> <p>SSE Director</p> <p>SSE Official (Dev officer, etc)</p> <p>Optional attendance by all Nordic Clubs (either in person or as papers only)</p> <p>Representation from other committees and associated bodies as appropriate (as per co-option rights below)</p>
Key points	<p>All members must follow :</p> <p>SSE Health and Safety guidelines</p> <p>SSE Child Safe Guarding Policy (SnowSafe)</p> <p>SSE Equality Policy</p> <p>SSE Code of conduct</p> <p>SSE Standing Orders</p>
Communication	<p>The chair or an appointed representative to attend the annual Key Committee chair meeting</p> <p>The chair or an appointed representative to attend one board meeting annually and give a short presentation on achievements, challenges and needs.</p> <p>Will provide clear communication to all SSE Nordic members, member clubs and other organisations as appropriate and liaise with SSE Communications officer</p>
Co-Option rights	As and when required
Quorum	4
Sub-Committees/Panels	As and when required
Meetings/conference calls	<p>A minimum of 3 times per year –</p> <p>Draft minutes to be circulated to committee and approved within 21 days of meeting, Minutes then sent to SSE board.</p>

Purpose of the Committee	<ul style="list-style-type: none"> • Production of an annual Nordic plan for SSE board approval and implementation of approved plan (by end October). • To provide guidance for the talent pathway from grass roots to elite through liaison with BNDS and BSS • To increase participation in Nordic snow sports
Committee objectives	<ul style="list-style-type: none"> • Coordinate an events calendar including regional events • To organise and run Nordic events, if appropriate • Train officials to ensure continuity of support of volunteers • Develop training resources accordingly • Communicate to clubs on a regular basis, and regions where appropriate, and include them in decision making feedback when required • Designate a person at each SSE event to communicate with athletes and parents • To ensure that the SSE brand is kept at the forefront of every event • To publish clear pathways for coach progression within Nordic • To develop and maintain a coaching scheme in partnership with the coaching Technical Panel • To run training, qualification and revalidation courses • To act as a source of advice on technical matters (duplicate) • To liaise with other key committees/ regions/clubs where necessary
Limits of Authority	<p>The NC exists, among other activities, to assist and advise the chief executive and the management of SSE.</p> <p>To prepare budgets for approval by the SSE board and to approve and control income and expenditure within is area of responsibility (by end October).</p>
Date of Terms of Reference and review period	<p>January 2015</p> <p>To be reviewed annually</p>